Healthy Schools Nottingham

Nottingham City Council

# Responding to Drug Related Incidents

**Drugs** or paraphernalia **found** on school premises

Pupil in **possession** of unauthorised drug

Pupil **supplying** an unauthorised drug

Pupil **under the influence** of a drug (including misuse of a medicine)

**Disclosure** of drug use
- pupil's own drug use
- parent's/carer's drug use
- parent's/carer's concern about their child's drug use

**Illegitimate sale/supply** of drugs (legal or illegal) **in the school vicinity**

**Medical emergency**
- call for medical help/ambulance
- follow first-aid procedures until help arrives (see Appendix 9)

**No medical emergency**
- keep pupil calm and under observation
- if intoxicated consider asking parent/carer to collect child

Ensure safety and well-being of other pupils e.g. onlookers

Offer further advice/information. Further action may not be necessary for all disclosures e.g. smoking. Consider whether drug use could be problematic or indicate other problems requiring further action

If suspected to be **illegal**, schools should decide whether to inform the police. There is no legal obligation but not to do so may be counterproductive. This includes the illegitimate sale of prescribed medicines (e.g. Ritalin).

If **alcohol**, **tobacco or solvents**, schools may wish to inform police or trading standards officer

**Remove** drug/paraphernalia (see section 4.9)

**Temporarily store drug securely** in a designated place

**Record** the details with a **witness** present (see sections 4.7 and Appendix 11)

Consider issues of **confidentiality** and explain issues to pupils/parents involved (see section 4.3)

**Seek advice from Compass Education Link Worker* if unsure of any aspects of case - 0800 0217784**

Inform **parent/carer** if appropriate and does not place the child at risk (see section 5.5.1)

Inform other staff, LEA or Local Authority and parents/carers if appropriate

**If illegal drug:** notify the **police** without delay, who will arrange for **collection or disposal** according to locally agreed protocols. There is no legal obligation to divulge a pupil's name (see section 4.7)

**Insert contact details for local police:** Contact the local Beat manager:

**If legal:** alcohol, tobacco or medicines can be returned to parent/carer or the drug can be disposed of safely (see section 4.8)

**Assess the additional needs of the young person** using the **Ngage Toolkit and assessment** or other appropriate CAF-linked process. *If you need help or advice with this contact the Compass Link Worker*, Your School Nurse or Safeguarding Officer.*

Seek outside support/advice if appropriate. Those who may be involved are: LEA; school health team; child protection officer; education welfare officer; police; Yot; Connexions; BEST; youth and community services; specialist agencies

***Compass Young People's Drug Service** (Education Link Workers) **0800 0217784**
Your link worker direct:.....
**STARS** (for those affected by parental use) **942 2974**
**Regents House** (support for parents worried about their children) **07739 236 887**

**Record all decisions** and monitor the outcome for the pupil and school community (see section 5.7)
Review effectiveness of policy and practice